

**TATKARE CHARITABLE TRUST'S  
SHREE NANASAHEB DHARMADHIKARI  
ARTS COMMERCE AND SCIENCE COLLEGE  
ACADEMIC YEAR 2023- 2024**

DATE-12/09/2023

**NOTICE**

All T.Y.B.A Students of Hindi Faculty are informed that Hindi Department has organized Workshop on Letter Writing [पत्र लेखन] on 18/09/2023. Interested students may send their names till 14/09/2023 should be given to Head of Hindi Department Dr.Suryakant Amalapure Sir.

H.O.D. SIGN  
Department Of Hindi

PRINCIPAL SIGN

**TATKARE CHARITABLE TRUST'S  
SHREE NANASAHEB DHARMADHIKARI  
ARTS COMMERCE AND SCIENCE COLLEGE  
ACADEMIC YEAR 2023 - 2024  
Department of HINDI  
WORKSHOP PROGRAMME SCHEDULE**

पत्र लेखन

Module	Contain	SEASON
पत्र लेखन का अर्थ एवं स्वरूप	पत्र लेखन का अर्थ एवं स्वरूप	01
पत्र लेखन के प्रकार	२] औपचारिक पत्र १] घरेलू पत्र २] बधाई पत्र ३] आमत्रण पत्र ४] शुभकामनाएँ पत्र	02
पत्र लेखन के प्रकार	३] अनौपचारिक पत्र १] आवेदन पत्र २] शिकायत पत्र ३] प्रार्थना पत्र	03
		CERTIFICATEDISTRIBUTION

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ARTS COMMERCE AND SCIENCE COLLEGE**

**DEPARTMENT OF HINDI  
WORKSHOP PROGRAMME SCHEDULE  
2023 - 24**

**“ पत्र लेखन ”**

आप सभी छात्र को सूचित किया जाता है की, हिंदी विभाग की ओर से हिंदी पत्र लेखन इस विषय पर एक दिवसीय कार्यशाला का आयोजन अपने महाविद्यालय में किया गया है इस कार्यशाला में निम्नलिखित मुद्दों पर चर्चा होगी। आप सभी का हार्दिक स्वागत है।

**पत्र लेखन का अर्थ एवं स्वरूप**

**पत्र लेखन के प्रकार 1] औपचारिक पत्र :-**

१] घरेलू पत्र

२] बधाई पत्र

३] आमत्रण पत्र

४] शुभकामनाएँ पत्र

**2] अनौपचारिक पत्र :- १] आवेदन पत्र**

२] शिकायत पत्र

३] प्रार्थना पत्र

## REPORT ON WORKSHOP

A Report on the WORKSHOP of “पत्र लेखन” at TCT'S Dr. Shree Nanasaheb Dharmadhikari Art's , Commerce And Science College Gove-Kolad.

Year – 2023-24

DEPARTMENT OF HINDI

In a meeting of the department of Art's, held on 11/09/2023, the view was expressed that our students have knowledge about “पत्र लेखन” . So it was proposed that a knowledge for the students.

This **WORKSHOP** was conducted by Department of **HINDI** ,date18/09/2023, at10 :00 A.M. Programme welcome by the **Asst.Prof. AMALPURE S.V.**, guidance **Dr. Deshmukh v.v** .Principal of Dr. Shree Nanasaheb Dharmadhikari Art's , Commerce And Science College Gove-Kolad.

All the Faculty members and Students were involved in the lecture, the importance of “पत्र लेखन” . The Purpose of participation of students to be encourage in their life and learn awareness about Leter Writing. The session ended with the thanks of vote by **Asst. Prof. Savale s.v.**



18 | 9 | 2020

Students Name

Sign

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# CERTIFICATE

THIS IS TO CERTIFY THAT

Mr. Chorge Rupesh Harichandra Class TYBA

HAS SUCCESSFULLY COMPLETED THE  
CERTIFICATION PROGRAM IN WORKSHOP  
'HINDI PATRA LEKHAN'

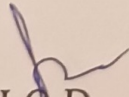
ORGANISED BY

Department Of Hindi

T.C.T DR.S.N.D. A.C.Sc COLLEGE GOVE KOLAD .

DATE : 18/4/2023

PLACE : Kolad

  
H.O.D.

PRINCIPAL